

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk NY 14048
Special Meeting Minutes
April 17, 2026

Attendees Present

Jason Hammond, Susan Nickle, Stacy Korzenieski, Matthew Woelfle, Pam Czarniak, Michele Quatroche, Mary Beth Muldowney and Laurie Dolce.

Attendees Not Present (approved)

Terri Sutherland and Sara Marsowicz

President Matthew Woelfle called the meeting to order at 4:16 pm.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: Minutes of the March 24, 2026 meeting were approved. (M. Woelfle & M. Muldowney).

Financials - N/A

Public Comments

None

Approval of Bill Payments & Budget Transfers

N/A

Children's Room and/or Computer Lab Report

N/A

Director's Report

N/A

Unfinished Business

1. Staff Bereavement Leave - Will be reviewed and discussed at the May meeting.
2. Long Term plan - Review & revise - ongoing and will be discussed at the May meeting.

New Business

1. Committee Business and Reports -
 - Employee Enrichment, Building Construction/Maintenance, and Marketing/Community Outreach committees did not meet.
 - Budget Committee met on 4/6/26 and prepared the proposed 2026-27 library budget.

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2. Finances/Income - Monthly discussion and budget planning - Follow process in part 5 below.
3. Library Policy Periodic Review/Update - N/A
4. Thanks & Acknowledgments - N/A
5. 2026 Trustee Election and Budget Vote:
 - a) Pass resolution to override the tax cap: S. Korzenieski; L. Dolce. 5 OK, 2 Absent.
 - b) Vote on proposed 2026-27 budget 5 OK, 2 Absent.
 - c) Pass 2% tax increase resolution: M. Woelfle; M. Muldowney. 5 OK, 2 Absent.
 - d) Pass Trustee Election resolution: S. Korzenieski, S. Nickle. 5 OK, 2 Absent.
 - e) Post Legal Notice in the Observer.
6. NYS Annual Report - Submitted on 04/16/26. Board reviewed and approved. 5 OK, 2 Absent.
7. Executive Session - Review candidate applications for Children's Room Coordinator; Called to order at 4:56 pm; Ended at 5:12 pm.
8. Monthly Tasks:
 - March** - Board to establish resolutions to override the tax cap, call trustee elections, and approve budget increase (if applicable).
 - April** - National Library Week; Submit election/budget Legal Notice to the Observer 45 days before the vote; must run four (4) times prior to the event.
 - May** - Board to pass resolution for election inspector & chief inspector/poll site coordinator; Board Candidate petitions due 30 days prior to vote.

Next meeting is scheduled for May 26, 2026.

S. Nickle & M. Woelfle motioned for the meeting to be adjourned at 5:13 p.m.

Respectfully submitted by,
Susan Nickle, Secretary