

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, NY 14048
Minutes
Special Meeting
October 29, 2024

Attendees Present

Susan Nickle, Matthew Woelfle, Mary Beth Muldowney, Jason Hammond, Sara Marsowicz, and Terri Sutherland

President Matthew Woelfle presided. Called to order at 4:17 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: Minutes of the September 24, 2024 meeting was approved. (S. Marsowicz; M Woelfle)

Children's Room Report/Computer Lab Report

N/A

Director's Report

N/A

Unfinished Business

N/A

New Business

1. Annual Harassment Training - Proof of training should be submitted to the library director. It can be completed at a member's place of employment or watch for an email with a link from CCLS.
2. Additional Trustee Candidates - Laurie Dolce & Stacy Korzenieski will be welcomed by President M. Woelfle to fill the newly created seats on the board. They will be invited to begin with the November 26th, 2024 meeting and will be added to the

ballot in June 2025 for re-election to the board if they have continued interest.

Accepted by S. Marsowicz; S. Nickle and approved by all in attendance.

3. Thanks & Acknowledgements - A thank you was sent to the Dunkirk Exempts Volunteer Firemen's Association on October 18, 2024 for the \$200.00 donation. Also, a \$200.00 donation was made by Sandra Vedovato from her retirement account. No address was provided by the donor so a card of thanks was not sent.
4. Finance/Income - board reviewed 2024-2025 budget due to the Dunkirk City School District's failure to collect the voter approved tax levy for the increased amount. In the future, a certified letter will be sent to the president of the school board in regards to the budget vote approval prior to the mailing of the tax bills. Accepted by T. Sutherland; M. Muldowney and approved by all in attendance.
5. **August** - Annual fiscal report due; to be filed by the auditor before 10/29/24 due date.

September - Fire extinguisher inspection was completed on 09/10/24; annual boiler inspection was scheduled and building insurance renewal was completed.

October - CCLS annual meeting was attended by Michele Q. and Sara M.; requested the tax levy which was already delivered in the incorrect amount.

November - Begin annual report to the community.

Executive Session:

Called to order by Matthew Woelfle, president at 4:58 p.m. to discuss personnel payroll matters. Session concluded at 5:16 p.m.

Next meeting is scheduled for November 26, 2024.

T. Sutherland and S. Marsowicz motioned for the meeting to be adjourned at 5:17 p.m.

Respectfully submitted by,
Susan Nickle, Secretary