

DUNKIRK PUBLIC LIBRARY

536 Central Avenue

Dunkirk, NY 14048

Minutes

November 26, 2024

Attendees Present

Susan Nickle, Matthew Woelfle, Mary Beth Muldowney, Jason Hammond, Sara Marsowicz, Terri Sutherland, Laurie Dolce, Stacy Korzenieski, Pam Czarniak, Bev Sutton, & Michele Quatroche

President Matthew Woelfle presided. Called to order at 4:15 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: Minutes of the October 29, 2024 meeting was approved. (S. Marsowicz; T. Sutherland)

Financial Report

Submitted and reviewed by Bev Sutton, Treasurer.

Children's Room Report/Computer Lab Report

Submitted and reviewed accordingly by Pam Czarniak and Michele Quatroche.

Director's Report

Submitted and reviewed by Jason Hammond.

Unfinished Business

1. CCLS Program Option-The DEC has gotten in contact with us for the lending of the fishing equipment program. A member from the Conservation Club will be addressed to possibly provide maintenance to the equipment set for lending. An update to the lending policy may have to be addressed by the board for this project.
2. 120th Anniversary-Ideas for the celebration of the library's anniversary was discussed. It was suggested to have the celebration in Spring of 2025 in correspondence with the completion of the recent renovation projects.
3. Bench Installation-Braidich Landscaping recently poured the new cement pads for the remaining bench placement.
4. Harassment Training-must be completed and proof turned in to Jason by year end.

New Business

1. Committee Reports- Updates were given by Mary Beth Muldowney & Sara Marsowicz from the Building and Construction Maintenance committee. Also, the Employee Engagement committee set the employee holiday party for after hours on 12/19/24.
2. Appointment of New Trustees-Affirmation from new trustees, Laurie Dolce and Stacy Korzenieski were signed and notarized. Jason will forward for filing. Also, a note of possible future interest from Andrea Gestwicki was presented.
3. 2025 Meetings-the dates for upcoming meetings were set as follows: January 28, 2025; March 25, 2025; May 27, 2025; July 22, 2025 (annual meeting); September 23, 2025 and November 25, 2025. Additional meetings could be scheduled on a need basis as well.
4. CCLS Annual Meeting-remarks from our representatives Michele Quatroche and Sara Marsowicz were presented indicating the meeting was informative and interesting.
5. Thanks and Acknowledgements-an acknowledgement was posted to social media, as requested by donors, for the *Sly Flourish* after school tabletop gaming grant in the amount of \$200.00 as well as the \$3,000.00 grant from NCCF for the funding of the security camera upgrade. Also, a discussion was had for the continuation of yearly letters to be sent to the local organizations to solicit renewed donations.
6. Monthly Tasks-**October:** CCLS Annual Meeting was attended by Michele Q. & Sara M. Also, a tax levy from the school district was delivered in September. **November:** Begin developing the Annual Report to Community. **December:** finish and post the Annual Report to Community and renew Treasurer Bond which arrived in November.

Next meeting is scheduled for January 28, 2025.

M. Muldowney and S. Marsowicz motioned for the meeting to be adjourned at 5:33 p.m.

Respectfully submitted by,
Susan Nickle, Secretary