

Dunkirk Public Library Board Meeting Agenda
Special Meeting - May 8th, 2024

The mission of our library is to provide unrestricted access to informational resources and services that advance lifelong learning, promote the acquisition of knowledge, encourage cultural enrichment, and provide strength to the Dunkirk community.

Attendance to Determine Quorum

Unfinished Business

1. N/A

New Business

1. Resolution to amend the date of the budget/trustee vote.
2. Parking Lot - Does it need sealing and paint this summer? (We skipped last year.) Lake Shore Paving estimate of \$638.00.
3. Call for Executive Session if needed. --YES--
4. Conclude Executive Session and return to normal business.

**LEGAL NOTICE SPECIAL DISTRICT
MEETING FOR THE DUNKIRK PUBLIC LIBRARY
CITY OF DUNKIRK, CHAUTAUQUA COUNTY**

NOTICE IS HEREBY GIVEN that a Special District Meeting of the qualified voters of Dunkirk City School District (the “District”), Chautauqua County, New York, will be held on **Tuesday, June 18, 2024, from 12:00 o’clock P.M. prevailing time to 9:00 o’clock P.M. prevailing time** for the purposes of electing two (2) Trustees of the Dunkirk Public Library, voting on the following proposition:

PROPOSITION #1 - Shall the sum of \$459,964 be raised by annual levy of a tax upon the taxable real property within the Dunkirk City School District for the purpose of funding the operating budget of the Dunkirk Public Library?

and transacting such other business as is authorized by law. Said Special District Meeting will be held at the Dunkirk Public Library, 536 Central Avenue, Dunkirk, New York.

AND FURTHER NOTICE IS HEREBY GIVEN that the election shall be held to elect two (2) members of the Board of Trustees of the Dunkirk Public Library to fill terms of three (3) years each, commencing July 1, 2024 and expiring June 30, 2027, to fill the vacancies created by the expiration of the terms of incumbent Trustees Sara Marsowicz and Susan Nickle.

AND FURTHER NOTICE IS HEREBY GIVEN that for the purpose of voting at such special district meeting on June 18, 2024, the polls will be open between the hours of 12:00 o’clock P.M. prevailing time to 9:00 o’clock P.M. prevailing time, and voting will be held in the Dunkirk Public Library, 536 Central Avenue, Dunkirk, New York.

AND FURTHER NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of Trustee of the Dunkirk Public Library shall be filed with the Director of the Library at his office in the Dunkirk Public Library, 536 Central Avenue, Dunkirk, New York, not later than **May 28, 2024, between 9:00 o’clock A.M. prevailing time and 5:00 o’clock P.M. prevailing time.** Vacancies on the library board are not considered separate, specific offices, and the nominating petitions, therefore, shall not describe any specific vacancies upon the library board for which the candidate is nominated. Nominating petitions, must be directed to the Director of the Library, must be signed by at least twenty-five (25) qualified voters of the District, must state the name and residence of each signer, and must state the name and residence of the candidate.

AND FURTHER NOTICE IS HEREBY GIVEN, that personal registration of voters is required either pursuant to Section 2014 of the Education Law or pursuant to Article 5 of the Election Law. If a voter is heretofore registered pursuant to Section 2014 of the Education Law and has voted at any annual or special district meeting within the past four years, such voter is eligible to vote at this election; if a voter is registered and eligible to vote pursuant to Article 5 of the Election Law, such voter is eligible to vote at this election. All other persons who wish to vote must register with the Clerk of the District or the Chautauqua County Board of Elections.

AND FURTHER NOTICE IS HEREBY GIVEN that pursuant to the provisions of Education Law § 2018-a, applications for absentee ballots for purposes of election voting will be obtainable during library business hours from the Library Director beginning May 19, 2024. Completed

applications must be received by the Library Director at least seven (7) days before the Special District Meeting if the ballot is to be mailed to the voter, or the day before the Special District Meeting if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the Library Director not later than 5:00 o'clock P.M. prevailing time on June 18, 2024. A list of persons to whom absentee ballots are issued will be available for inspection to qualified voters of the District in the Library on and after June 11, 2024, during Library business hours on days prior to the day set for the Special District Meeting and on June 18, 2024, the day set for the Special District Meeting. Any qualified voter then present in the polling place may object to the voting of the ballot upon appropriate grounds by making his/her challenge and the reasons therefore known to the inspectors of Election before the close of the polls.

AND FURTHER NOTICE IS HEREBY GIVEN that military voters who are qualified voters of the School District may apply for a Military Ballot by requesting an application from the Library Director at (716) 366-2511 and director@dunkirklibrary.org. For a military voter to be issued a Military Ballot, the Library Director must have received a valid ballot application no later than 5:00 p.m. on May 23, 2024. Military voters who are not currently registered to vote may apply to register as a qualified voter by filling out a Military Voter Registration Application, which can also be obtained by requesting an application from District Clerk of the Dunkirk City School District. Military Voter Registration Applications must be received by the District Clerk no later than 5:00 p.m. on May 23, 2024. Military voters may indicate a preference for receiving a military voter registration application, military ballot application, or military ballot by mail, fax, or e-mail in their request for such registration, ballot application, or ballot. The Library will transmit Military Ballots to military voters no later than May 24, 2024. Completed Military Ballots must be received by the Library by 5:00 p.m. on June 18, 2024 in order to be counted.

AND FURTHER NOTICE IS HEREBY GIVEN that in accordance with Section 2018-e of the N.Y. Education Law, applications for EARLY MAIL BALLOTS may be applied for at the office of the Library Director. Such applications must be received by the Library Director at least seven (7) days before the Special Meeting if the Early Mail Ballot is to be mailed to the voter (Tuesday, June 11, 2024) OR the day before the Special Meeting (Monday, June 17, 2024), if the ballot is to be picked up personally by the voter or their authorized agent. Early Mail Ballots must be received in the Library not later than 5:00 P.M. on the day of the Special Meeting. A list of all persons to whom Early Mail Ballots shall have been issued will be available for public inspection during regular office hours of 10:00 a.m. and 5:00 p.m. prevailing time, in the Library on each of the five days prior to the day of the Special Meeting, except Sunday, and will also be available at the polling place at the Special Meeting. Any qualified voter may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, stating the reasons for such challenge.

Dunkirk, New York
April 30, 2024

BY ORDER OF THE BOARD OF TRUSTEES
OF THE DUNKIRK PUBLIC LIBRARY
Susan Nickle, Secretary of the
Board of Trustees

PLEASE PUBLISH ON: 5/4/24, 5/14/24, 5/29/24, 6/8/24

Motion to amend the 2024 Library Vote date:

A Motion, was made by _____, and seconded by _____, to amend the resolution of the Board of Trustees, dated March 26, 2024, which established a special district meeting and election for June 11, 2023, by changing the date of the special district meeting to June 18, 2024.

Secretary: _____

Date: _____

**NOMINATING PETITION - DUNKIRK PUBLIC LIBRARY
MEMBER OF THE BOARD OF TRUSTEES**

TO THE DIRECTOR OF THE DUNKIRK PUBLIC LIBRARY:

I, the undersigned, do hereby state that I am a duly qualified voter of the Dunkirk City School District, that I am entitled to vote therein, that my present place of residence is truly stated opposite my signature hereto, I intend to support at the ensuing special district meeting, and I do hereby nominate the following named person as a candidate for the public office of member of the board of trustees of the Dunkirk Public Library (for a three-year term), to be voted for at the June 18, 2024 special district meeting:

Name of Candidate	Public Office	Place of Residence
	MEMBER OF THE BOARD OF TRUSTEES OF THE DUNKIRK PUBLIC LIBRARY (for a three-year term)	

In witness whereof, I have hereunto set my hand, the day and year placed opposite my signature.

#	Date	Name (Print)	Signature	Residence
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STATEMENT OF WITNESS

I, _____ (Name of Witness) state that I am a duly qualified voter of the Dunkirk City School District in the State of New York and now reside in the (City, Town or Village) of _____, New York, at _____ (Address). I was last registered for the general election in the year 2023 in the County of Chautauqua, New York. I know each of the voters whose names are subscribed to this petition sheet containing _____ signatures, and each of them subscribed the same in my presence and upon so subscribing declared to me that the foregoing statement, made and subscribed by him/her, was true.

Date _____ Signature of Witness _____

**NOMINATING PETITION - DUNKIRK PUBLIC LIBRARY
MEMBER OF THE BOARD OF TRUSTEES**

TO THE DIRECTOR OF THE DUNKIRK PUBLIC LIBRARY:

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Date _____ Signature of Witness _____

REQUIREMENTS AND PROCEDURES FOR NOMINATION AS A TRUSTEE OF THE DUNKIRK PUBLIC LIBRARY

On June 18, 2024, voters of the Dunkirk City School District will vote to elect two individuals to fill seats on the Board of Trustees of the Dunkirk Public Library. The persons elected to the Trustee seats as part of the June 2024 election will serve a term commencing on July 1, 2024 and ending June 30, 2027.

A qualified voter (see below) who is interested in having his or her name placed on the ballot as a candidate for a seat on the Board of Trustees must submit a Nominating Petition containing the signatures of at least 25 qualified voters in the Dunkirk City School District to the Director of the Dunkirk Public Library, not later than 5:00 p.m. on May 28, 2024.

Q: Who may be nominated as a candidate for election as Member of the Board of Trustees of the Library?

A: Any person at least 18 years old who is a U.S. citizen, is a resident of the Dunkirk City School District, and who is not otherwise disqualified from voting under Election Law § 5-106 (a “qualified voter”).

Q: How many voter signatures will be required for the petitions of the candidates for the Library’s Board of Trustees?

A: The Director will require each person seeking to be nominated for a position on the Library’s Board of Trustees to collect a minimum of 25 valid signatures of eligible voters on his or her nominating petition. Candidates are encouraged to get as many signatures as possible to avoid being disqualified if a signature is challenged and voided.

Q: Who may sign a petition?

A: A petition may be signed by any qualified voter.

Q: Who may collect signatures on a nominating petition?

A: Signatures may be collected by any qualified voter.

Q: What form is used to collect petition signatures?

A: A form Nominating Petition is available at the Dunkirk Public Library. Candidates may use more than one form to secure all of the required signatures. Photocopies of the form may be used to collect signatures, but all of the signatures contained on the Nominating Petition filed with the Library’s Director must be originals.

Q: May signatures be collected inside the Library building?

A: Signatures on the petitions should not be collected inside the library building. Signatures may be collected outside of the Library building and at other places in the community.

Q: When are the nominating petitions for candidates for the Board of Trustees due to the Director of the Dunkirk Public Library?

A: The Trustee nominating petitions must be filed with the Director of the Dunkirk Public Library not later than **5:00 p.m. on May 28, 2024.**

Q: How should the Nominating Petition form be filled-out?

A: Candidates and persons collecting signatures on their behalf should be aware that strict compliance with the law is required in the execution of Nominating Petitions. Accordingly, it is extremely important that nominating petitions are filled out neatly and accurately. Petitions should be completed in pen and the person collecting signatures should clearly print the candidate's name and full address of the candidate's place of residence in the blanks at the top of the form. The person collecting the signatures should also fill in the blanks in the Statement of Witness at the bottom of the form by entering his or her own name and residential address.

Signatures are collected in the table in the center of the form and may only be collected in the presence of the witness. The signatures are collected by having the signer enter the date of signature, the signer's full name (in printing), the signer's signature, and the signer's current residential address (which must be located within the Dunkirk City School District). Once a signature has been placed on a Nominating Petition, it should not be altered or modified in any manner. Errant marks on or near a signature may void the entire Nominating Petition. Care should be exercised to avoid the collection of duplicate signatures as they cannot be counted in the tally of valid signatures. Under no circumstances may the name or emblem of a political party be placed on the Nominating Petition, and care should be used not to identify the candidate with any party or political affiliation.

Upon completion of the form, the person collecting the signatures should tally the number of signatures collected, enter that number in the blank in the Statement of Witness, and then sign and date the petition. When all signatures have been collected, the pages of the nominating petition should be stapled and consecutively numbered by the candidate prior to the submission of the petition to the Library Director. The candidate should retain a copy of the Nominating Petition for his or her own records.