

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

Minutes

February 25, 2020

Present: Nancy Tuggle, Lynn Hoth, Megan Giebner, Mary Beth Muldowney, Pam Czarniak, and Jason Hammond
Absent: Marcie Lukach; Jennifer Costa
Mrs. Muldowney presided. Called to order at 4:11 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for December 2019 be approved. (N Tuggle, J Hammond)

RESOLVED: That the secretary's minutes for January 2020 be approved. (J Hammond, N Tuggle)

RESOLVED: Financials for January 2019 are approved (L Hoth, N Tuggle)

RESOLVED: Approval of bills for February 2020. (L Hoth, N Tuggle) Note: A new income account was opened on the chart of accounts for the check received for the front door project.

Children's Room Report was submitted by Pam Czarniak. Key points include:

- The Winter Reading Challenge was attended by 18 people. Madeline Woefle won the giant sloth and Ella Burnside won the giant ring pop.
- The following entertainers were signed for the summer reading program:
 - Cris Johnson on Tuesday, July 7. Cris is a magician
 - Nickle City Reptiles and Exotics on Tuesday, July 21.
 - The Science Tellers on Wednesday, July 22. Science experiments in a fun way.
 - Checkers on Tuesday, July 28. Program based on our theme from this magician.
- Pam Czarniak has again applied for a \$1,000 Walmart grant to help with funding the summer program.
- 38 Patrons attended the February 8 Valentines' Day craft.

Director's Report was submitted by Jason Hammond. Key points include:

- The book club met during February to discuss *Pachinko* by Min Jin Lee.
- Finley left for a full-time job. A replacement is being sought.
- Mike Jones borrowed old PC towers that were in storage to use as Census kiosks at various regional libraries. In return, he will help with free tech support when available.
- Jason and some staff members viewed a webinar on interacting with homeless library patrons.
- CREATE Project Community nights took place on February 20 with about 40 patrons attending. March will focus on Irish customs.
- CCLS requested copies of microfilm news articles for a law firm. Tom helped gather all the information that they asked for. He is becoming the resident expert on microfilm.
- On February 26, Isaiah Rashad will be doing a talk on his new book. Isaiah did the plaster work at the library last summer.
- Megan and Jason are trying to complete the annual report.

Old Business:

- DPL Policy Updates—staff needs guidelines especially on break times—still on hold—waiting for Jennifer's expertise
- Food for Fines -- Since we no longer charge fines for late returns, we cannot offer to waive the fines if patrons bring in food items. Possible just donation boxes with a poster stating we are collecting goods will

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work?

- Construction Grant – The check for the project was finally delivered. Jason was filling out an extension of time to complete the project as the funds were held up for so long most likely due to the name change of the library.

New Business:

- The individual that the Police advised us to keep from the property due to parent complaints has begun to come into the library again. After repeatedly reminding him that he was not allowed on the premises, the Police were called and he was arrested. He came right back after being released!
- Work continues on the annual report. Megan and Jason are stuck on two items but the report should be finalized soon.
- Budget and tax cap—Lynn, Jason and Megan will meet during March to work on the budget with the hopes of presenting several options for discussion and possible vote at the March meeting. Jason also requested that we add several new accounts to the chart of accounts.
- Trustee Election and Budget vote. Jan provided us with a timeline for events connected to the budget and the trustee election. We discussed the possibility of having a joint election with the school board election but due to time constraints for this year, we will research that possibility for upcoming elections.
- Potential Library Logos will be posted in the library for several weeks to allow patrons to vote on their favorite. Jason extended the project to Dunkirk and Silver Creek teachers with only Silver Creek participating. We discussed how to thank the Silver Creek students who participated and will discuss again when the winning logo is selected.

N Tuggle and J Hammond motioned for the meeting to be adjourned at 5:06.

Respectfully submitted,
Lynn Hoth