

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

Minutes
December 27, 2016

Present: Joseph Price, Lisa Forbes, Jim Palmatier, Lynn Hoth, Pam Czarniak, Janice Dekoff

Excused: Nancy Tuggle

Mr. Price presided. Called to order at 4:06 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for September be approved. (J. Palmatier/L. Forbes)

RESOLVED: That the financial reports for September be approved. (J. Palmatier/L. Hoth)

RESOLVED: Approval of bills for October. (J. Palmatier, L. Forbes)

Janice Dekoff presented the Director's Report. Key points include:

- A new maintenance man was hired, Angelo Spicola
- Hats and scarfs are being donated and provided to library patrons
- There have been disruptions from middle school children. Strategies are being worked on to curb this issue
- NYS Retirement staff have been helpful in getting library fund separated from the city fund—this is a work in progress

Pam Czarniak presented the Children's Room Report: Key points include:

- Craft day for Christmas was a success with five crafts available. Donated hats and scarves and stuffed animals were handed out
- Children's Room was decorated nicely for Christmas and the movie "The Secret Lives of Pets" was to be shown on December 29th

Under Old Business:

- The Dropbox project is still on hold until we receive answers to questions
- The Civil Service meeting was held and nothing was changed
- Treasurer to be bonded—A motion to accept the bond amount of \$350,000 for \$610 was presented by J. Palmatier and seconded by L. Hoth
- Library Logo to be discussed again in January

New Business

- Patron Conduct Policy—Jan is working on a Patron Conduct Policy which she will be presenting for approval

L. Forbes and J. Palmatier motioned to adjourn the meeting at 4:45 PM

Respectfully submitted,

Lynn Hoth, Secretary