

Minutes from Dunkirk Public Library Board of Trustees Meeting, May 24th, 2016

Meeting opened by President Price at 4:05 pm.

Secretary Report:

Minutes were approved by a motion made by Tuggle, seconded by Palmatier. Unanimously approved.

Financial Report:

Motion to accept made by Palmatier, seconded by Tuggle, unanimously approved.

Approval of Bills:

Motion made to accept, seconded and approved unanimously.

Children's Room Report:

Report received and reviewed, motion to accept, seconded, and unanimously approved.

Director's Report:

Director reported the Book Club held its first meeting and was well attended. Refreshments were served and the next book is already showing much interest.

Jan attended the CCLS meeting May 4; one of the Topics was Gaming in Libraries (computer games). This would require programming, etc. Gaming collection is being shared with us.

The Genealogy Workshop was attended, and there were lots of things we can do, ie; special records for NY residents.

Jan reported the Librarians have been culling the upstairs shelves, making room for new books.

They are being stored in the Conference Room, on the shelves.

Some books are uncirculated, damaged, etc.

These books removed will be sent to Literacy Volunteers, Chautauqua Institution, and anyone who wants them, or possibly do an In house book sale this fall.

OLD Business:

Civil Service work is progressing, and should be in place soon.

The Vote is upcoming and on schedule. Barring any unforeseen write ins, Lynn is on board to become our next Trustee.

Absentee Ballots are out already, and The Chautauqua rehab and living Facility will get theirs next week.

The Board of Elections is providing, one Poll Co-coordinator, and one inspector, who can spell each other. Signs have been posted here, and a small turnout is expected since we are not asking for money at this time.

Resolution was read and approved unanimously.

Drop Box Project is on track, and ready to go. We need to get a building permit from the City, before we can begin.

The choices for Contractors are: Clark, Peterson, and Lee, or Kessler Sandberg and assoc.

Clark, Peterson, and Lee were decided on, with a motion to accept by Price, seconded by Forbes, and one abstention by Palmatier. Motion accepted.

New Business:

Budget for 2016-2017:

Not prepared for budget, but will try to bring wage to \$9.70 ph. May have Budget prepped for next meeting.

Audit:

I lost the notes on this discussion, and am truly sorry. Will try and retrieve them.

We will be taking on our own Payroll process, and paying cost of approx. \$37.00 per every two weeks.

Health Insurance, Independent Health up for next year, and rate phasing out, up for next year.

Meeting was closed at 4:45 pm

Next Meeting will be on June 28, 2016 at 4:00 pm in the Library Conference Room.