

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

Minutes
April 25, 2017

Present: Joseph Price, Lisa Forbes, Nancy Tuggle, Jim Palmatier, Lynn Hoth, Pam Czarniak, Janice Dekoff

Mr. Price presided. Called to order at 4:00 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for March 2017 be approved. (J Palmatier/L. Forbes)

RESOLVED: That the financial reports for March 2017 be approved. (J Palmatier/L Hoth)

RESOLVED: Approval of bills for April 2017. (J Palmatier, N. Tuggle)

Janice Dekoff presented the Director's Report. Key points include:

- The monthly book club has steady attendance of around 12 people
- The library will be partnering with Meals on Wheels to deliver library materials beginning in June 2017. Jan will be applying for two grants to help with expenses of this joint venture—one for marketing (bags and pens to help drivers and customers) and one for purchasing larger print books and special requests
- Jan has a meeting planned for April 27, 2017 to work on construction grants
- Fifth graders from School 7 came and visited the library as a group to help familiarize them with the library and expectations—it went so well the library may reach out to the other elementary schools and invite their fifth grade classes to do the same
- The library website is transitioning from Weebly to Wordpress, which is free to the library through CCLS
- 21 new computers were purchased and are in the processing of being set up in the computer lab and Children's Room lab. Several of the old computers will be retained as back-ups, several have been repurposed and the remainder will be trashed
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Pam Czarniak presented the Children's Room Report: Key points include:

- Planning for the summer reading program continued with Pam traveling to Ellington for a meeting
- The Easter Egg hunt was a success with 45 children and approximately 20 adults attending
- 88 books were ordered with the Walmart Community Grant Pam had applied for and received for the Children's Room

Under Old Business:

- The Dropbox has been ordered. Delivery date is the end of May. The Window Company assisting with the project is aware of the approximate delivery date and will do their best to accommodate a quick completion of this project

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- With regards to the 2017-2018 Election and Budget:

Jim Palmatier presented and Lisa Forbes seconded the following resolutions:

RESOLVED that, pursuant to General Municipal Law § 3-c(5), the Board of Trustees of the Dunkirk Public Library overrides, for the purpose of the Dunkirk Public Library 2017-2018 Fiscal Year budget, the tax levy limit imposed by Municipal Law §3-c(3). There were 5 votes in favor, 0 opposed and 0 abstentions.

RESOLVED, that, in accordance with Education Law §260, the Board of Trustees calls special district meeting of the voters of the Dunkirk City School District for the purpose of electing two Trustees for three year terms to fill the vacancies created by the expiration of the terms of incumbent Trustees Lisa Forbes and Nancy Tuggle, and it is further

RESOLVED, that the Board seeks an increase in the tax levy of \$8,000 and will place the following question before the voters:

Shall the sum of \$358,000 be raised by annual levy of a tax upon the taxable real property within the Dunkirk City School District for the purpose of funding the operating budget of the Dunkirk Public Library?
and it is further

RESOLVED, that the election will be held on June 20, 2017 from the hours of 12:00 p.m. to 8:00 p.m. at the Dunkirk Public Library, 536 Central Avenue, Dunkirk, New York, and it is further

RESOLVED, that the Library Director, with the assistance of the Library's counsel, is authorized and directed to circulate nominating petitions, create and distribute absentee ballot applications, post notice of the election, accept filed nominating petitions, print ballots, and comply with the legal notice publication requirements of law in order to hold the election as scheduled herein, and it is further

RESOLVED that, the Board of Trustees authorizes the Library Director to incur costs necessary to conduct the election, including but not limited to printing, postage, publication fees, inspector fees, technician fees, polling place rent, supplies, and professional services which shall be paid by the Library upon presentation to the Board of Trustees of authenticated vouchers in accordance with its usual and customary payment procedures.

There were 5 votes in favor, 0 opposed and 0 abstentions.

New Business

There was no new business presented during this meeting.

J. Palmatier, L. Forbes motioned for the meeting to be adjourned at 5:00.

Respectfully submitted,
Lynn Hoth, Secretary